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UFA AAC Library Sub-committee Meeting Minutes

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# UFA AAC Library Sub-committee Meeting Minutes, November 2001

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## **FA AAC Library Sub-committee Meeting**

Wednesday, November 7, 2001

10 – 11:00 am

Videoconference rooms

Present: Nancy Simpson, Tom Leach, Andrew Golub, Stew MacLehose, Sharon Eckert, Barbara Swartzlander.

Absent: Ali Ahmida, Nancy Ayer, David Mokler, Karen Pardue, Nancy Sonnenfeld

Issues that NEASC suggested for Library & Information Resources (L & IR) in their last report dated 1997

- Collections/materials: many electronic materials have been added and are remotely accessible; University (UC) and Westbrook College Campus (WCC) Libraries are electronically connected; budget for materials has gone up and library support has been tagged into many programs and projects
- Adequate study space: progress has been made; additional study rooms have been added at both UC and WCC; OSD Testing Center is not in the UC Library this year; other buildings on both campuses are available after the Libraries close; electronic resources free up library space and allow access from dorm rooms, home, offices
- Adequate study hours: WCC Library hours have been extended
- UC and WCC Libraries' collections have been integrated
- UC and WCC Libraries are connected electronically
- WCC Library now has Heating, Ventilation, & Cooling (HVAC) climate control which is in the process of being fine tuned
- WCC Library deferred maintenance issues have been corrected; leaks, drywall, carpet, mold
- WCC technology/library personnel support is much improved: added A/V person; Information Technology Services (ITS) office located in the basement of Proctor; staff travel between campuses to provide services where needed; added ½ time Public Services Librarian (PSL); added full-time Library Technical Assistant/Technical Services
- Use evaluation/assessment procedures: assessment of Libraries' services is needed; survey/instrument to be used?; do electronically?; use statistics from Web Access Management (WAM) software; issues include user instruction for library resources & databases, student e-mail, Word; Andrew Golub will charge the FA AAC Library Sub-committee with the construction of a draft of a multi-campus library survey; sample documents of assessment tools are in Paulette St. Ours Office
- Please note that NEASC did not cite the UNE Libraries on anything—the above items were suggestions for improvement

Other items of discussion:

- ✓ Student e-mail will be in-house next year: a portal system called Campus Pipeline

- ✓ Databases: many added this year (see previous report, Sept. 18, 2001); one fee paid for unlimited use; remote access
- ✓ ejournals: a new product has been purchased and will be operable in December 2001 which will consist of one alphabetical list of the UNE Libraries' electronic full-text journals, complete with links, accessible from the UNE Libraries homepage; this information should be added to the nursing accreditation report
- ✓ Services: many are now electronically available, such as Reference Request "Ask a Librarian," Interlibrary loan, intercampus loan, renewal of materials, suggestions for purchase, Maine InfoNet
- ✓ User instruction: collection development liaisons contact faculty to let them know that tailored Library use instruction is available for their classes
- ✓ UNE Libraries Collection Development Policy needs to be revised to reflect the recent availability and infusion of electronic resources
- ✓ Distance education is growing and is increasingly supported by databases with full-text resources; Brazil and China are possibilities
- ✓ Future directions: what do faculty and students want from the UNE Libraries? The assessment tool will help determine this. Suggestions from faculty and students are always welcome—contact a Library staff person or any member of the Library Sub-committee.

Compiled and Submitted by Barbara Swartzlander

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